



APPLICATION FOR EMPLOYMENT

Please complete entire application to ensure processing

PERSONAL INFORMATION (Please Print)

Name: Last _____ First _____ Middle _____

Are you legally eligible for employment in the U.S.?
 Yes ___ No ___
 (Proof of U.S. citizenship or immigration status will be verified if
 hired for a position the U.S.)

Are you Less than 18 years of age? Yes _____ No _____
 Have you been convicted of a felony in the last seven (7) years?
 Yes _____ No _____ If Yes, list convictions that are a matter of public record.
 (Arrests are not convictions) A conviction will not necessarily disqualify you for employ-
 ment.

Present Address _____ City _____ State _____ Zip Code _____

Permanent Address _____ City _____ State _____ Zip Code _____

Phone Number: Daytime: _____ Evening _____ Cell _____

EMPLOYMENT DESIRED (If you are applying for an hourly position, please keep in mind that the availability of hours may vary.)

Position: _____ Salary Desired: _____ Date you can start _____

Specify hours available for each day of the week: SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

What are the fewest hours a week that you would accept? _____ What is the most hours a week that you would be available? _____

EDUCATION

	Circle last year completed	Did you graduate?	Subjects studied And degrees received
High School	1 2 3 4		
College	1 2 3 4		
Other Schooling	1 2 3 4		

List skills relevant to the position applied for _____

Computer Proficiency: Word for Windows Excel Other _____

Have you ever played at The Pines? If yes, describe your experience. _____

Why would you like to work for The Pines? _____

As an employee, how would you add value to The Pines? _____

What do you like about golf? _____

FORMER EMPLOYEERS:

List below current and last three employers, starting with most recent one first. Please include any non-paid/volunteer experience which is related to the job which you are applying.

Date (M/D/Y)

From	Current Employer (Name and address of employer ó Type of Business)	Salary or Hourly (circle one) Starting: _____ Ending: _____	Position	Reason for leaving
To				
Duties Performed				
Supervisors Name		If Hourly, average # of hours per week		
Phone #				

From	Current Employer (Name and address of employer ó Type of Business)	Salary or Hourly (circle one) Starting: _____ Ending: _____	Position	Reason for leaving
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Supervisors Name		If Hourly, average # of hours per week		
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To				
Duties Performed				
Supervisor Name		If Hourly, average # of hours per week		
Phone #				

REFERENCES

Give below the names of three references, which you have known at least one year.

Name	Address & Phone Number	Business	Years Acquainted How do you know this person?
1.			
2.			
3.			

I hereby authorize The Pines Golf Course to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by The Pines to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of The Pines. I understand that nothing contained in this application, or conveyed during any interview, which may be granted, is intended to create an employment contract. I understand that filling out this form does no indicate that is a position open and does not obligate The Pines to hire me. (I understand and agree that my employment is at will, which means that it is for no specified period and may be terminated by me or The Pines Golf Course at any time without prior notice for any reason.)

Date: _____ Signature _____